



30 September 2014

Dear Ms. Welch,

**Subject: Low Emission Capacity Building Project – Ghana; ATLAS BU: GHA10- Proposal No.: 00065880-  
Project No.: 00082218**

It gives me great pleasure to inform you that as result of generous contributions provided by the German Federal Ministry for the Environment, Nature Conservation, Building and Nuclear Safety (BMUB), additional resources were made available through the LECB Programme to address barriers that have thus far limited low emission development strategy (LEDS) development. This line of support, known as LECB Programme *Enhanced Support*, is designed to help overcome these LEDS barriers to further scale up partner country mitigation ambitions. Rather than providing financial support to develop individual NAMAs, Enhanced Support enhances partner country financial and implementation readiness as well as the readiness of key public and private sector actors to implement LEDS.

I am pleased to delegate to you the authority to manage US \$300,000 (inclusive of GMS and ISS), on behalf of UNDP. This is in addition to the US \$32,100 previously received to complete the Preparatory Phase and US \$642,000 for the project implementation.

Upon submission of the required documents, which serve as an amendment to the original project document Enhanced Support funds will be issued immediately to cover 2014 activities and associated GMS via cash transfer (GLJE). The balance of the funds will be allocated in subsequent years.

Any budget revisions should be forwarded to Ms. Ekaterina Berman at UNDP HQ. In this connection, please note that UNDP-EEG is not in a position to increase the project budget above the amount already approved. Therefore, any over-expenditure on this project would have to be absorbed by other Country Office resources.

Ms. Gita Welch  
Resident Representative  
UNDP  
Accra, Ghana

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As you know, GMS is intended to cover the costs of project support, supervision and oversight, not project implementation. Where a government, as implementing agency, requests UNDP to provide specific services as a part of project implementation, then the government party is responsible for reimbursing UNDP in accordance with UNDP policies on cost recovery. In such a case your office must maintain appropriate record of these implementation services. Please note that for funds managed by BDP in the framework of global projects and allocated to country offices for implementation, the following distribution of GMS will be applicable: country office: 3.34%, Regional Bureau: 0.33%, BDP (Dept. 07801): 2%, and Central Services: 1.33% . Respective distribution has to be factored in the GMS set up in project management module in Atlas.

We take the opportunity to draw your attention to the following mandatory requirements for all EEG projects:

- ❖ Any changes contemplated with respect to the project objectives and outcomes will have to be discussed with and approved by HQ.
- ❖ All projects will be audited in accordance with UNDP Financial Regulations and Rules and Audit policies. UNDP-EEG reserves the right to withhold fee payments and to suspend the project if this requirement is not met in a timely fashion.

In conclusion, I would like to assure you of the UNDP-EEG Team's and my personal commitment to successful implementation of the project.

Yours sincerely,



Nik Sekhran  
Officer-in-Charge  
Environment and Energy Group  
Bureau for Development Policy

cc: Paolo Dalla Stella